

KIMBERLY AREA SCHOOL DISTRICT

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Dear Parent/Guardian:

Children need healthy meals to learn. Kimberly Area School District offers healthy meals every school day. Lunch costs \$2.25 at the elementary level and \$2.50 at the intermediate, middle, and high school levels. Your children may qualify for free meals or for reduced price meals. The cost of a reduced price meal is 40 cents at all levels.

To apply for free or reduced priced meals, use the attached Free & Reduced Price School Meals Application. An application that is not complete cannot be approved. Be sure to fill out all required information. Return the completed application to: Kimberly Administrative Office, P.O. Box 159, Combined Locks, WI 54113 Attn: Pat Van Hout, 423-4149.

Frequently asked questions and answers regarding applying for free and reduced price meals:

1. **Do I need to fill out an application for each child?** No. Use one Free and Reduced Price School Meals Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information.
2. **Who can get free or reduced price meals?** Children in households getting Food Share or W-2 Cash Benefits and most foster children get free meals regardless of your income. Also, your children can get free or reduced price meals if your household's gross income is within the limits on the Federal Income Guidelines Chart.
3. **Can homeless, runaway and migrant children get free meals?** Yes, please call Dave Lamers, our liaison, at 788-7905, ext. 2001 to see if your child(ren) qualify, if you have not been informed that they will get free meals.
4. **I get WIC. Can my child(ren) get free meals?** Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out an application.
5. **Should I fill out an application if I received a letter this school year saying my children are approved for free or reduced price meals?** Please read the letter you received carefully and follow the instructions. Call the school number at 423-4149 if you have questions.
6. **Will the information be checked?** Yes, we may ask you to send written proof.
7. **My child's application was approved last year. Do I need to fill out another one?** Yes. Your child's application is only good for that school year and for the first 30 days of this school year. You must send in a new application by October 14, 2011.
8. **If I don't qualify now, may I apply later?** Yes. You may apply at any time during the school year if your household size goes up, income goes down, or if you start getting Food Share, W-2 Cash Benefits or other benefits. If you become unemployed, your children may be able to get free or reduced meals.
9. **What if I disagree with the school's decision about my application?** You may ask for a hearing by calling or writing to: Gary Kvasnica, Director of Business Services, Kimberly Area School District Administrative Office, P.O. Box 159, Combined Locks, WI 54113 Phone 920-788-7900.
10. **May I apply if someone in my household is not a U.S. citizen?** Yes. You or your child(ren) do not have to be a U.S. citizen to qualify for free or reduced price meals.

11. Who should I include as members of my household? You must include all people living in your household related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.

12. What if my income is not always the same? List the amount that you normally receive. For example, if you normally get \$1000 each month, but you missed some work last month and only got \$900, put down that you get \$1000 per month. If you normally get overtime, include it, but not if you get it only sometimes. If you have lost a job or had your hours or wages reduced, use your current income.

13. We are in the military, do we include our housing allowance as income? If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.

14. My Spouse is deployed to a combat zone, is his/her combat pay counted as income? No. If the combat pay is received in addition to his/her basic pay because of his/her deployment and it wasn't received before s/he was deployed, combat pay is not counted as income.

15. Will my children be treated differently because they get free or reduced price meals? No. Your children will not be identified or treated differently from children who pay full price for meals.

16. Is the status of my child(ren)s eligibility kept confidential? The status of your child(ren)s eligibility is kept highly confidential by school officials.

17. Is my child(ren)s eligibility information shared? In addition for use with the National School Lunch and Special Milk program, the information may be shared for the following reasons:

- With Kimberly Area School District personnel for possible reduction or waiver of fees that may include general school fees, required classroom fees, school trips/experiences (camps, fieldtrips, etc.)
- With Kimberly Area School District personnel for possible reduction or waiver of fees for college testing (AP, ACT, SAT, PSAT, etc.) or application/transcript fees.
- With Darboy Kiwinis Club for Xmas and Thanksgiving donations including holiday gifts and meal baskets.

The District requires a written agreement that requires the entity the information is shared with to agree to use this information for these specific purposes only, and forbids them to share with any other entity or program.

If you would NOT like your child(ren)s information shared for the above mentioned purposes you will be asked to complete a "Sharing Information with Other Programs" form which will be mailed to you after you have been approved. Signing the form will not change whether your children get free or reduced price meals.